



The Board of Education of School District No. 61 (Greater Victoria)
Regular Board Meeting, Monday, March 26, 2012 @ 7:30 p.m.
Tolmie Boardroom, 556 Boleskine Road

AGENDA

A. COMMENCEMENT OF MEETING

The Greater Victoria School District wishes to recognize and acknowledge the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

- A1. Approval of the Agenda** (p 01-02)
- A2. Approval of the Minutes**
 - a) Approval of the February 20, 2012 minutes (p 03-11)
- A3. Business arising from the Minutes**
- A4. Student Achievement**
 - a) Tessa Charlesworth – Esquimalt High School (Colin Roberts)
- A5. District Presentations**
- A6. Community Presentations (5 minutes per presentation)**
 - a) Sheila Webster, Parent (Class Composition)
 - b) Joann Strasbourg, Parent (Class Composition)
- A7. Trustees' Reports**

B. CHAIR'S REPORT

C. BOARD COMMITTEE REPORTS

- C1. Education Policy Development and Operations, Policy and Planning Committee combined meeting**
 - a) Minutes from the March 8, 2012 meeting – information only (p 12-16)
 - b) Recommended Motions:
 - i)

That the Board of Education of School District No. 61 (Greater Victoria) approve in principle the refurbished multi-sport facility at Victoria High School.

- ii) That the Board of Education of School District No. 61 (Greater Victoria) grant a right of way (ROW) to Saanich Municipality of 721 square meters from the parcel of land in which Craigflower Elementary sits. It is understood that the ROW is for the purpose of facilitating the construction of infrastructure improvements along Admirals Road and that in return for the ROW, Saanich Municipality commits to constructing the site and road works as per their letter dated January 25, 2012. (p 17-22)
- Motion to be passed Unanimously**
- That the Board of Education of School District No. 61 (Greater Victoria) gives all three readings of the Disposal (right-of-way) of Real Property Bylaw 12-01, at the March 26, 2012 Board meeting.
- That the Board of Education of School District No. 61 (Greater Victoria) approves the Disposal (Right-of-Way) of Real Property Bylaw 12-01, being a bylaw to grant a right-of-way (ROW) to Saanich Municipality of 721 square meters from the parcel of land in which Craigflower Elementary sits. It is understood that the ROW is for the purpose of facilitating the construction of infrastructure improvements along Admirals Road and that in return for the ROW, Saanich Municipality commits to constructing the site and road works as per their letter dated January 25, 2012.
- iii) That the Board of Education of School District No. 61 (Greater Victoria) write to the Minister of Education asking that the government double the amount of money offered for the Learning Improvement Fund (in the first, second and third years).

D. DISTRICT LEADERSHIP TEAM REPORTS

D1. Secretary-Treasurer's Report

- a) Poll Vote Results – 3rd Reading of the 2011/2012 Amended Annual Budget (p 23-24)

E. REPORTS FROM TRUSTEE REPRESENTATIVES

F. NEW BUSINESS/NOTICE OF MOTIONS

G. COMMUNICATIONS/CORRESPONDENCE

- G1. Letter from Board Chair, School District No. 61 (Saanich) (p 25)

H. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

- H1. Board approval of Capital Project Bylaw No. 105242
- H2. Ratification of CUPE Local 382 and 947 Memorandum of Agreements

I. ADJOURNMENT



The Board of Education of School District No. 61 (Greater Victoria)
February 20, 2012 Regular Board Meeting - Tolmie Boardroom, 556 Boleskine Road

MINUTES

Present:

Trustees Peg Orcheron, Chair, Bev Horsman, Vice-Chair (via speaker phone), Catherine Alpha, Tom Ferris, Elaine Leonard, Edith Loring-Kuhanga, Diane McNally, Michael McEvoy, Deborah Nohr

Administration:

John Gaipman, Superintendent of Schools, George Ambeault, Secretary-Treasurer, Sherri Bell, Associate Superintendent, Pat Duncan, Associate Superintendent, Deborah Courville, Associate Superintendent, Debra Laser, Associate Secretary-Treasurer, Kyle Cormier, Director of Human Resource Services, Seamus Howley, Director of Facilities, Dave Scott, Director, International Student Program, Jim Soles, Supervisor of Building Projects, Vicki Hanley, Recording Secretary

The meeting was called to order at 7:34 p.m.

Chair Orcheron recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

Introductions were made around the Board table.

A. COMMENCEMENT OF THE MEETING

A1. Approval of the Agenda

It was moved and seconded:

That the February 20, 2012 Agenda be approved with the following changes/additions:

A6. Community Presentations

As per Bylaw 9360, "limiting public presentations to 5 minutes for each individual with a limit of 3 speakers per issue" be waived for this meeting only.

F. New Business/Notice of Motions

F3. Recording of Votes – Trustee McNally

This item moved to **B. CHAIR'S REPORT**

Motion Carried

A2. Approval of the Minutes

a) It was moved and seconded:

That the January 16, 2012 Regular Minutes be approved.

Motion Carried

Trustee Loring-Kuhanga requested her Trustee Report be amended to delete View Royal School as she did not attend this school.

A3. Business arising from the Minutes

None.

A4. Student Achievement**a) Willows Elementary School, A Place of Possibilities for 100 Years**

Wendy Holob, Principal, L'Ecole Willows Elementary, provided a history lesson with respect to L'Ecole Willows over the past 100 years. Gillian Lawson, Vice-Principal, introduced six students who each spoke of the various projects their classrooms were involved in to celebrate. One of the students then presented a painting by artist Leslie Redhead, which depicts the entrance to L'Ecole Willows School. The painting was accepted by Board Chair, Peg Orcherton, on behalf of the School District.

A5. District Presentations

None.

A6. Community Presentations

- i. Tara Ehrcke, President, Greater Victoria Teachers' Association (GVTA), spoke of the letter sent by the Victoria Confederation of Parents Advisory Councils (VCPAC) and the Board Chair to the Minister of Education regarding Bill 33. Ms. Ehrcke urged everyone to reconsider their position on this Bill.
- ii. Starla Anderson expressed concerns regarding special needs students in our District. Ms. Anderson urged the Board to consider using the surplus money from the budget to increase Educational Assistant's in classrooms.
- iii. Mitch Barnes, Teacher, advised he has been teaching in the District for 25 years and while acting in an Administrator's role had the opportunity to be involved in interpreting the contract. Mr. Barnes urged the Board to reconsider the information that was sent in the letter to Minister Abbott.
- iv. Nicole Strong, Teacher, spoke as a parent and teacher and encouraged VCPAC to reconsider their position and the letter that was sent to Minister Abbott. Ms. Strong requested that VCPAC reach out to parents of special needs children for their input.
- v. Kristy Kilpatrick, Teacher, stated she is passionate about teaching and the wellbeing of all students in our District. She would like to see Bill 33 remain as is and strongly urged for the letter from VCPAC to the Minister of Education be rescinded.
- vi. Rachel Franklin, parent, stated she is dismayed by VCPAC's position and the letter that was written to Minister Abbott. Ms. Franklin suggested parents in the District should be polled for suggestions.
- vii. Wendy Joyce, parent, presented a slideshow on the Nature of Discrimination on behalf of John Bird, VCPAC, who was absent from the meeting. Ms. Joyce clarified Bill 33 and presented some myths and facts surrounding the Bill.
- viii. Darcy Dragseth, parent, continued with the presentation on myths and facts of discrimination and children with respect to Bill 33.
- ix. D'Arcy Wingrove, parent, presented "The Road Ahead: Allocating and Advocating for Resources." She spoke to determining the resources required for 'all' students and not just those with special needs.

A7. Trustees' Reports

Trustee McEvoy reported that he had attended the Oak Bay High School band concert, Willows PAC meeting and had met with the opposition leader of the government to discuss educational funding.

Trustee Loring-Kuhanga reported that she had attended Mount Douglas, Tillicum and Eagle View Schools, a VCPAC meeting, an all Nations Education Council meeting as well as the opening of Jeneece's Place.

Trustee Nohr shared a letter from a parent who has four children in schools in our District, one being special needs. Trustee Nohr stated that she would like to see the limits of special needs students in our classrooms remain the same. Trustee Nohr reported that she attended a PAC meeting at Willows.

Trustee McNally reported that she attended the BCSTA Trustee Academy in Vancouver and that she is the liaison for Success by Six and Healthy Saanich Committees. Trustee McNally reminded everyone that Pink Shirt day is February 29th and to wear pink.

B. CHAIR'S REPORT

Chair Orcherton highlighted the meetings and events she has attended including meeting with parents of students entering Kindergarten this September, visiting the Facilities Department, attending the 1st public budget meeting of the year, attending a GVTA social, meeting with Mayor Fortin, City of Victoria, attending Monterey Middle School to view some Ted Harrison paintings that are on loan to the school, attended Hillcrest Elementary Storybook Day and a band recital at Oak Bay High School. Chair Orcherton reported that she has met with the Representative for Children and Youth, Mary Ellen Turpel-Lafond and that she has made a commitment to meet with the Minister of Education to discuss educational funding issues.

i). Recommended Motion:

F3. Recording of Votes – Trustee McNally

Trustee McNally read the following motion and provided reasons as to why recording votes at meetings should be part of the minutes.

It was moved and seconded;

That all votes will be recorded in the minutes with the Trustee's name and yes, no or abstain. Absent trustees' names will be recorded as absent for the vote; the mover and seconder will be recorded.

Discussion ensued amongst the Trustees with an amendment to the motion to delete the words "the mover and seconder will be recorded".

It was moved and seconded:

That all votes will be recorded in the minutes with the Trustee's name and yes, no or abstain. Absent Trustees' names will be recorded as absent for the vote.

Motion Carried Unanimously

C. BOARD COMMITTEE REPORTS

C1. Education Policy Development Committee

Trustee Alpha provided an overview of the meeting and the District presentations.

- a) The February 6, 2012 meeting minutes were presented for information.
- b) Recommended Motion:

Trustee Alpha referred to the minutes from the meeting and read the motion.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) rename Marine Biology 11 to Marine Biology 12.

Motion Carried Unanimously

C2. Operations Policy & Planning Committee

Trustee Leonard provided an overview of the meeting and the motions that have been carried forward to this meeting.

- a) The February 13, 2012 meeting minutes were presented for information.
- b) i) The revision to Regulation 2115 – Associate Superintendent was received for information.
- ii) The revision to Regulation 2120.010 – Director of Facilities Services was received for information.

The Recommended Motions:

Trustee Leonard presented the motion. Discussion ensued amongst the Trustees.

It was moved and seconded:

- i. That the Board of Education of School District No. 61 (Greater Victoria) move the final budget meeting from April 18, 2012 to our regular meeting of April 16, 2012.

Motion Carried

For: McEvoy, Orcherton, Alpha, Leonard, McNally, Horsman, Ferris
Against: Nohr, Loring-Kuhanga

Trustee Leonard presented the motion. Discussion ensued amongst the Trustees.

It was moved and seconded:

- ii. That the Board of Education of School District No. 61 (Greater Victoria) form a committee to develop a policy on building school culture with a set of guiding principles for schools to follow.

Motion Carried Unanimously

Trustee Leonard presented the motion. Discussion ensued amongst the Trustees with the decision to have the wording for this motion worked on further at a future District Leadership Team meeting.

It was moved and seconded:

- iii. That the Board of Education of School District No. 61 (Greater Victoria) adopt the revised Policy 2221, Department Heads – Secondary Schools.

Motion Tabled

Trustee Leonard presented the motion and explained that the clinic no longer exists.

It was moved and seconded:

- iv.

That the Board of Education of School District No. 61 (Greater Victoria) delete Policy 6172, G. R. Pearkes Clinic Funding. Motion Carried Unanimously

Trustee Leonard presented the motion. Discussion ensued amongst the Trustees.

It was moved and seconded:

- v.

That the Board of Education of School District No. 61 (Greater Victoria) adopt the revised Policy 2105, District Leadership Team. Motion Carried
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For: Nohr, Leonard, Alpha, Orcherton, Horsman, Ferris, McNally, McEvoy.
Against: Loring-Kuhanga

Trustee Leonard presented the motion. Discussion ensued amongst the Trustees.

It was moved and seconded:

- vi.

That the Board of Education of School District No. 61 (Greater Victoria) adopt the revised Policy 2115, Associate Superintendent. Motion Carried
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For: Alpha, Leonard, Orcherton, McEvoy, Ferris, McNally, Horsman
Against: Loring-Kuhanga, Nohr

Trustee Leonard presented the motion. Discussion ensued amongst the Trustees.

It was moved and seconded:

- vii.

That the Board of Education of School District No. 61 (Greater Victoria) write a letter to the District of Saanich regarding our preferred choice of student transportation during the closure of the Craigflower bridge. Motion Carried Unanimously
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D. DISTRICT LEADERSHIP TEAM REPORTS

D1. Superintendent's Report

None.

D2. Secretary-Treasurer's Report

- a) Secretary-Treasurer Ambeault advised that a Poll Vote on the following motion was conducted on January 23, 2012.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) refer to the Education Policy Meeting the motion from the January 16, 2012 Board meeting agenda, of writing a letter to parents regarding FSA testing for consideration for the next school year, 2012-2013.

Motion Carried

b) 2012/2013 Operating Budget Forecast

Secretary-Treasurer Ambeault stated that the District is carrying a structural deficit in excess of \$8.0 million into the 2012-2013 budget. Given this fact, every effort has been made during the 2011-2012 school year to create one-time savings in order to avoid lay-offs. The combined effect of additional grant funding, resulting from the release of provincial holdback dollars, and cost savings, is a projected one-time operating budget surplus for the year ending June 30, 2012 of \$8,639,000. If this amount is carried forward into the next school year and applied against the projected 2012-2013 deficit, it is anticipated that there will be a one-time surplus of approximately \$350,000 available.

Discussion ensued amongst the Trustees with clarification points being made by the Secretary-Treasurer.

Trustee Leonard moved the following motion with discussion following amongst the Trustees.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) apply the projected surplus of \$8,639,000 to the 2012-2013 budget shortfall.

Motion Carried

For: Ferris, Leonard, Alpha, Orcherton, Horsman, McEvoy

Against: Loring-Kuhanga, Nohr

Abstain: McNally

Trustee Leonard moved the following motion. Discussion ensued amongst the Trustees about the possible allocation of the funds. It was clarified that the discussion should be tabled to the Board budget meeting.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) apply the \$350,000 projected surplus to class size and composition.

Motion Tabled

Vote on motion for tabling:

For: Nohr, Leonard, Loring-Kuhanga, Horsman, Orcherton, Ferris

Against: Alpha, McEvoy, McNally

c) 2011/2012 Amended Annual Budget Bylaw**Recommended Motions:**

It was moved and seconded:

- i. That the Board of Education of School District No. 61 (Greater Victoria) agrees to give all three readings of the 2011/2012 Amended Annual Budget Bylaw at the meeting of February 20, 2012.

Motion Defeated

(Motion to be carried unanimously)

For: Leonard, Ferris, Horsman, Orcherton, McEvoy, Alpha

Against: Loring-Kuhanga, Nohr, McNally

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) Amended Annual Budget Bylaw for fiscal year 2011/2012 in the amount of \$183,085,099 be:

Read a first time the 20th day of February, 2012;

Read a second time the 20th day of February 2012;

And that the Chairperson and the Secretary-Treasurer be authorized to sign, seal and execute this Bylaw on behalf of the Board.

Motion Carried

Chair Orcherton called the 1st reading of the motion.

For: Ferris, McEvoy, Horsman, Orcherton, Leonard, Alpha, Horsman

Against: Nohr, Loring-Kuhanga

Abstain: McNally

Discussion ensued amongst the Trustees with Chair Orcherton calling the 2nd reading of the motion.

For: Ferris, McNally, McEvoy, Horsman, Orcherton, Leonard, Alpha, Loring-Kuhanga

Against: Nohr

Chair advised that the 3rd reading of the motion would be conducted via a Poll Vote.

E. REPORTS FROM TRUSTEE REPRESENTATIVES**E1. Report out from the Budget Advisory Sub-Committee – Peg Orcherton**

Chair Orcherton will report out on the work of the Budget Advisory Sub-Committee at the next Board meeting.

F. NEW BUSINESS/NOTICE OF MOTIONS**F1. Reimbursement of Playground Equipment Installation Costs – Trustee Nohr**

Trustee Nohr presented the motion. Discussion ensued amongst the Trustees with a friendly amendment being suggested by Trustee Leonard to replace the word Secretary-Treasurer with Chair to write the letter.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Chair to write a letter to the Minister of Education requesting that the time frame be expanded to include 2009, 2010 and 2011 for reimbursement of the installation costs for playground equipment.

Motion Carried Unanimously

F2. Letter to Minister on Teacher Contract Settlement – Trustee McNally

Trustee McNally presented the motion. Trustee Alpha removed herself from the discussion of this motion due to being in conflict. Discussion ensued amongst the Trustees.

It was moved and seconded:

That the Board of Education of School District No. 61 (Greater Victoria) direct the Chair of the Board to write a letter to the Minister of Education expressing our position that a fairly negotiated settlement is the best solution for our students and our teachers in this round of collective bargaining.

Motion Carried Unanimously

F3. Recording of Votes – Trustee McNally – moved to Section B. Chair Report.

F4. Budget Costing – Trustee Nohr

That the Board of Education SD61 direct senior staff to review the budget draft and include costs which may now arise from the reversal of Bills 27 and 28 and to acknowledge the responsibility to build budgets to restore learning conditions to the levels which existed prior to the imposition of those Bills. The costing would include funding for smaller classes, teaching positions and services to students with special needs. This information would be available to the budget committee and any interested trustees.

Motion deferred to the next Operations, Policy and Planning Committee meeting.

F5. Budget Advisory Committee – Trustee McNally

That the Budget Advisory (Ad Hoc) Committee Chair immediately restructure the Budget Advisory Committee (presently made up of Trustees Orcherton, Horsman, Ferris and Alpha) to include all Trustees on an ex officio basis, and members of the public and partner groups who wish to attend.

Motion deferred to the next Operations, Policy and Planning Committee meeting.

F6. Additional Budget Input – Trustee Nohr

That the Board of Education SD61 schedule working meetings with the Superintendent and Secretary-Treasurer including all interested trustees to develop the 2012-2013 budget based on meeting District goals and input from parents, school staff and any other affected partner group.

Motion deferred to the next Operations, Policy and Planning Committee meeting.

G. COMMUNICATIONS

None.

H. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS

None.

I. ADJOURNMENT

It was moved and seconded:

That the meeting be adjourned.

Motion Carried

The meeting adjourned at 10:48 p.m.

CERTIFIED CORRECT

Secretary-Treasurer

Chair



**Combined Operations Policy and Planning Committee and Education Policy
Development Committee
March 8, 2012 – GVSD Board Office, Boardroom**

REGULAR MINUTES

Present: TRUSTEES

Elaine Leonard, Chair, Operations Policy and Planning Committee
Catherine Alpha
Tom Ferris
Bev Horsman
Edith Loring-Kuhanga
Michael McEvoy (left at 9:05 p.m.)
Diane McNally
Deborah Nohr
Peg Orcherton

ADMINISTRATION

John Gaipman, Superintendent of Schools
George Ambeault, Secretary-Treasurer
Sherri Bell, Associate Superintendent
Deb Courville, Associate Superintendent
Seamus Howley, Director, Facilities Services
Jim Soles, Supervisor of Building Projects
Kyle Cormier, Director, Human Resource Services
Janine Roy, District Principal Learning Initiatives
Debra Laser, Associate Secretary-Treasurer
Wendy Holob, VPVPA
Kristine Marshall, Recording Secretary

The meeting was called to order at 7:01 p.m.

Chair Leonard recognized and acknowledged the Esquimalt and Songhees Nations, on whose traditional territories, we live, we learn, and we do our work.

1. APPROVAL OF THE AGENDA

It was moved

That the March 8, 2012 regular Operations, Policy and Planning agenda be approved with the following change: move Point D to before Point A under New Business/Notice of Motions and add a motion from Trustee Loring-Kuhanga as Point E under New Business/Notice of Motions.

Motion Carried

2. APPROVAL OF THE MINUTES

It was moved

That the minutes of the Monday, February 6, 2012 Education Policy Development Committee meeting be approved.

Motion Carried

It was moved

That the minutes of the Monday, February 13, 2012 Operations Policy and Planning Committee meeting be approved.

Motion Carried

3. BUSINESS ARISING FROM MINUTES – None

4. PRESENTATIONS

1. Randi Falls, Keith McCallion – Refurbished Multisport Facility at Victoria High School

Keith McCallion, retired GVSD Principal representing the Victoria High School Alumni Association, presented the plan for upgrading the field and stadium at Victoria High School. The field and track were created in 1949 to honor the students and staff killed in World War II. The alumni would like to upgrade the facility while continuing to honor the fact that this is a memorial field. The upgrade will be a 5-phased approach and when all phases are complete will cost \$5,000,000. All costs will be raised through fundraising efforts and it is understood that the Board is not being asked to provide any funding. The new facility will benefit not only Vic High students but the community and family of schools as well. The alumni have approached the City of Victoria and the community with the new plans and have asked for input. They will ensure that community consultation takes place before fundraising commences. Ms. Falls and Mr. McCallion are asking the Board for an approval in principle.

It was moved

To approve in principle the refurbished multi-sport facility at Victoria High School.

Motion Carried Unanimously

5. FINANCE AND LEGAL AFFAIRS

1. New 2012/2013 Government Reporting Format

Debra Laser, Associate Secretary-Treasurer explained that beginning with the 2012/2013 Annual Budget, school districts will be required to prepare their budget following Public Sector Accounting (PSA) standards. The annual budget statements and schedules will follow the same format and numbering sequence that will be used for the 2012/2013 Financial Statement format. As a result, the 2012/2013 Annual Budget will require the budgeting of all funds (operating, special purpose and capital) to be consolidated to satisfy the requirements of the Public Sector Accounting Standards.

Trustees asked questions and provided comments.

6. FACILITIES PLANNING

1. Oak Bay Secondary School

Dave Thomson, Principal Oak Bay Secondary School informed the Committee that the Ministry of Education has announced the confirmation of the rebuilding of Oak Bay High School. The project will take approximately 20 – 24 months once the construction commences and will cost just over \$60,000,000. The Municipality of Oak Bay has contributed \$1,000,000 to the project. The project will include community facilities such as a senior center, a teen center, and after school care. The construction will be distant enough from present buildings to allow for minimal disruptions. The end result will be a much more functional building for the students and the community.

2. Update on Craigflower School

George Ambeault, Secretary-Treasurer advised that the Saanich Municipality is asking for a right of way on the Craigflower Elementary school site. In return for Board approval of the requested right of way, Saanich has in addition to the temporary bridge committed to the following upgrades on and around the Craigflower school site:

- Upgrade the school parking lot
- Upgrade Dunkirk Lane
- Replace playground equipment
- Replace existing fence
- Rebuild and irrigate the school playing field
- Install parking/student drop off on Admirals Road
- Install pedestrian crosswalk at north end of bridge
- Install centre median on Admirals Road

It was moved

That the Board of Education of School District No. 61 (Greater Victoria) grant a right of way (ROW) to Saanich Municipality of 721 square meters from the parcel of land in which Craigflower Elementary sits. It is understood that the ROW is for the purpose of facilitating the construction of infrastructure improvements along Admirals Road and that in return for the ROW, Saanich Municipality commits to constructing the site and road works as per their letter dated January 25, 2012.

Motion Carried Unanimously

7. NEW BUSINESS/NOTICE OF MOTIONS - OPPS

A. Trustee Horsman – Class Organization and Management Issues

That the Board of Education of School District No. 61 (Greater Victoria) write to the Minister of Education asking that the government double the amount of money offered for the Learning Improvement Fund (in the first, second and third years).

Motion Carried

Trustee Horsman explained the rationale for her motion. Trustees asked questions and provided comments.

Voting Record

7 in favour (Alpha, Orcherton, Horsman, Ferris, Leonard, McEvoy, McNally), 2 opposed (Nohr, Loring-Kuhanga)

B. Trustee Nohr – Budget Costing

That the Board of Education of School District No. 61 (Greater Victoria) direct senior staff to construct a draft needs budget including the Collective Agreement of 2000-2001, Section D, Working and Learning Conditions.

Motion Withdrawn

C. Trustee McNally – Budget Advisory Committee

That the Board of Education of School District No. 61 (Greater Victoria) instruct Budget Advisory (Ad Hoc) Committee Chair immediately restructure the Budget Advisory Committee (presently made up of Trustees Orcherton, Horsman, Ferris and Alpha) to include all Trustees on an ex-officio basis, and members of the public and partner groups who wish to attend on a non-voting, observer basis.

Motion Withdrawn

D. Trustee Nohr – Additional Budget Input

That the Board of Education of School District No. 61 (Greater Victoria) schedule working meetings with the Superintendent and Secretary-Treasurer including all interested trustees to develop the 2012-2013 budget based on meeting District goals and input from parents, school staff and any other affected partner group.

Motion Defeated

Trustee Nohr explained the rationale for her motion. Trustees asked questions and provided comments.

Voting Record

5 opposed (Alpha, Orcherton, Horsman, Ferris, Leonard), 3 in favour (Nohr, McNally, Loring-Kuhanga), 1 absent (McEvoy)

E. Trustee Loring-Kuhanga

That the Board of Education of School District No. 61 (Greater Victoria) hold a committee of the whole in April 2012 and invite the Superintendent, GVTA, CUPE Locals to do presentations on the impact of Bill 22.

Motion Withdrawn

8. EDUCATION POLICY DEVELOPMENT COMMITTEE

A. Revision to Policy 6141.1 Board Authority Authorized Courses

This item was deferred to the next Education Policy Development Committee Meeting.

B. Revision to Policy and Regulation 5140.1 Child Abuse

This item was deferred to the next Education Policy Development Committee Meeting.

C. Follow up on “The Story of Broke”

This item was deferred to the next Education Policy Development Committee Meeting.

D. Saanich Art, Culture and Heritage Committee Update

Trustee Loring-Kuhanga advised that she has met with the Saanich Art, Culture and Heritage Committee and presented information about the Committee's interest in working with our students to develop resources. The Committee has a specific interest in working with schools to celebrate the 100 years of Saanich, and wants to take information stored in their archives and develop it as resources for students and the community. The Saanich Art, Culture and Heritage Committee will work with Trustee Loring-Kuhanga and District Principal Janine Roy. They are interested in presenting at a future Education Policy Development Committee meeting.

9. ADJOURNMENT

Due to quorum not being met it was moved

That the meeting adjourn.

Motion Carried Unanimously

The meeting adjourned at 10:07p.m.



FACILITIES SERVICES

491 CECILIA ROAD, VICTORIA, BRITISH COLUMBIA V8T 4T4
PHONE (250) 920-3400 FAX (250) 920-3461

TO: The Operations Policy and Planning Committee

DATE: March 2, 2012

FROM: Seamus Howley – Director of Facilities

RE: Craigflower Bridge Replacement and Admirals Road Upgrade
Request for Right of Way

Further to the information already provided regarding Saanich's request for a right of way on the Craigflower Elementary school site I can now confirm the following: Saanich Municipality has advised that they are prepared to construct a temporary bridge that will provide pedestrian access across the Gorge for students and parents while school is in session during the course of construction project.

In consultation with the Craigflower school administration and the school community I believe we have now addressed the concerns raised. In return for Board approval of the requested right of way Saanich has in addition to the temporary bridge committed to the following upgrades on and around the Craigflower Elementary school site:

- Upgrade the school parking lot, complete with sidewalk to front entrance of school
- Upgrade Dunkirk Lane complete with improved entrance to school parking area and turnaround area
- Replace existing playground equipment with new equipment
- Replace existing fence with new fence
- Rebuild and irrigate school playing field
- Install parking/student drop off on Admirals Road adjacent to school field
- Install pedestrian crosswalk at north end of new bridge
- Install centre median on Admirals Road for traffic calming in school zone

I believe that these site improvements will provide a much safer environment for students and parents and would recommend that the request as submitted be approved.

Recommended motion:

- That the Board of Education No 61 grant a Right of Way (ROW) to Saanich Municipality of 721 square meters from the parcel of land in which Craigflower Elementary sits. It is understood that the ROW is for the purpose of facilitating the construction of infrastructure improvements along Admirals Road and that in return for the ROW Saanich Municipality commits to constructing the site and road works as per their letter dated January 25th 2012.



Craigflower Bridge Replacement Admirals Road Upgrade

File: Craigflower Bridge

January 25, 2012

**Seamus Howley
Director of Facilities
Greater Victoria School District
P.O. Box 700
Victoria BC V8W 2R1**

Dear Mr Howley:

The District of Saanich and the Town of View Royal have completed the final design concept for the replacement of the Craigflower Bridge and the upgrade of Admirals Road. The final concept has been approved by the View Royal Council, endorsed by the Saanich Planning, Transportation and Economic Development Advisory Committee and will be presented to Saanich Council for final approval in the coming weeks.

The final concept has a requirement for some property acquisition from the Craigflower Elementary School Property. Our respective offices have had preliminary discussions regarding the project and its effects on the school property. The purpose of this letter is to outline the proposal for acquiring the property from the school district.

Saanich requires 721 square meters of property from the parcel in which the Craigflower Elementary School sits. The existing parcel is 12 882 sq m in size which translates in to approximately a 5.6% reduction in the size of the school property. We feel it is important to note of the 721 sq m only 486 sq m is property currently used for school activities. Saanich has evaluated the value of the property at approximately \$125 / sq m which equates to a total value of \$90,125.

In exchange for this property Saanich is prepared to construct infrastructure improvement works in the area of the existing school parking lot and Dunkirk Lane, which we estimate has a value of approximately \$125,000. These works are shown in the attached sketch and would include rebuilding and reconfiguring the existing parking lot, complete with a fully accessible sidewalk to the front entrance of the school, as well as reconstructing Dunkirk Lane to better serve the school entrance and provide a proper turning area.

Also, as part of the project Saanich will also be completing the following work which would be required as a result of the roadway and bridge construction. Firstly, the proposed property acquisition would require the removal and replacement of the existing playground. Saanich would complete this to the current standards, using school board forces if necessary. Secondly, the use of a portion of the playing field for a construction staging area would allow us to reconstruct the entire field area following the construction complete with a modern irrigation system. Also, as part of the project; Saanich will be installing a formalized parking area adjacent to the school board property, this is mainly at the request of the school. Saanich will also be installing a pedestrian activated crossing at the immediate north end of the new bridge; again,

District of Saanich | 770 Vernon Ave, Victoria, BC V8X 2W7 | 250-475-5575 | F 250-475-5450 | www.saanich.ca
Town of View Royal | 45 View Royal Ave, Victoria, BC V9B 1A6 | 250-479-6800 | F 250-727-9551 | www.viewroyal.ca

this is mainly at the request of the public and school users. Saanich is also committed to implementing a safer school zone area on Admirals Road with the installation of the long median, mid-block crosswalk, and enhanced school zone signage.

In summary, the District of Saanich is prepared to construct the following works around the Craigflower Elementary School in exchange for 721 sq m of land:

- Upgrade School parking lot, complete with sidewalk to front entrance of school
- Upgrade Dunkirk Lane complete with improved entrance to school parking area and turnaround area
- Replace existing playground equipment with new equipment
- Replace existing fence with new fence
- Rebuild and irrigate school playing field
- Install parking/student drop off on Admirals Road adjacent to school field
- Install pedestrian crosswalk at the north end of the new bridge
- Install centre median on Admirals Road for traffic calming in school zone

The final concept is a result of an extensive public consultation process. The aesthetics of the bridge and its suitability within its historical context, as well as cycling and sidewalk widths, were key aspects for many who commented on the designs. The design team has developed a final concept which integrates the most preferred features of the concepts. A straight, steel arch structure is used with a slightly curved roadway alignment. Both sides of the bridge curve gently outward allowing for a wide amenity space on the downstream (east) side of the bridge.

For your information an overview of the final design concept including architectural renderings is provided as an attachment.

At this time the project team anticipates a project start date of June 1st 2012. Achieving this start date is an ambitious but attainable target. There are, however, approvals required from some external agencies that have the potential to delay the project that are somewhat beyond our control.

Should you wish to discuss any aspect of the project, please do not hesitate to contact me at your convenience at 250-475-5464 or via email at jim.hemstock@saanich.ca.

Sincerely,



Jim Hemstock, P.Eng
Manager of Transportation
District of Saanich

TM/JH/lon
Enclosures

cc. Colin Doyle, P.Eng, Director, Saanich Engineering
Troy McKay, ASCT, Craigflower Bridge Project Manager, Saanich Engineering
Tim Wood, Administrator, Municipality of Saanich

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**Craigflower Bridge Replacement
Admirals Road Upgrade**

**Seamus Howley
Director of Facilities
Greater Victoria School District
P.O. Box 700
Victoria BC V8W 2R1**

March 1st, 2012

Mr Howley,

Further to our letter dated January 25th, 2012 we would like to clarify the following.

The District of Saanich and the Town of View Royal are committed to maintaining unobstructed pedestrian access across the Gorge Waterway at the location of the Craigflower Bridge during the months that school is in session.

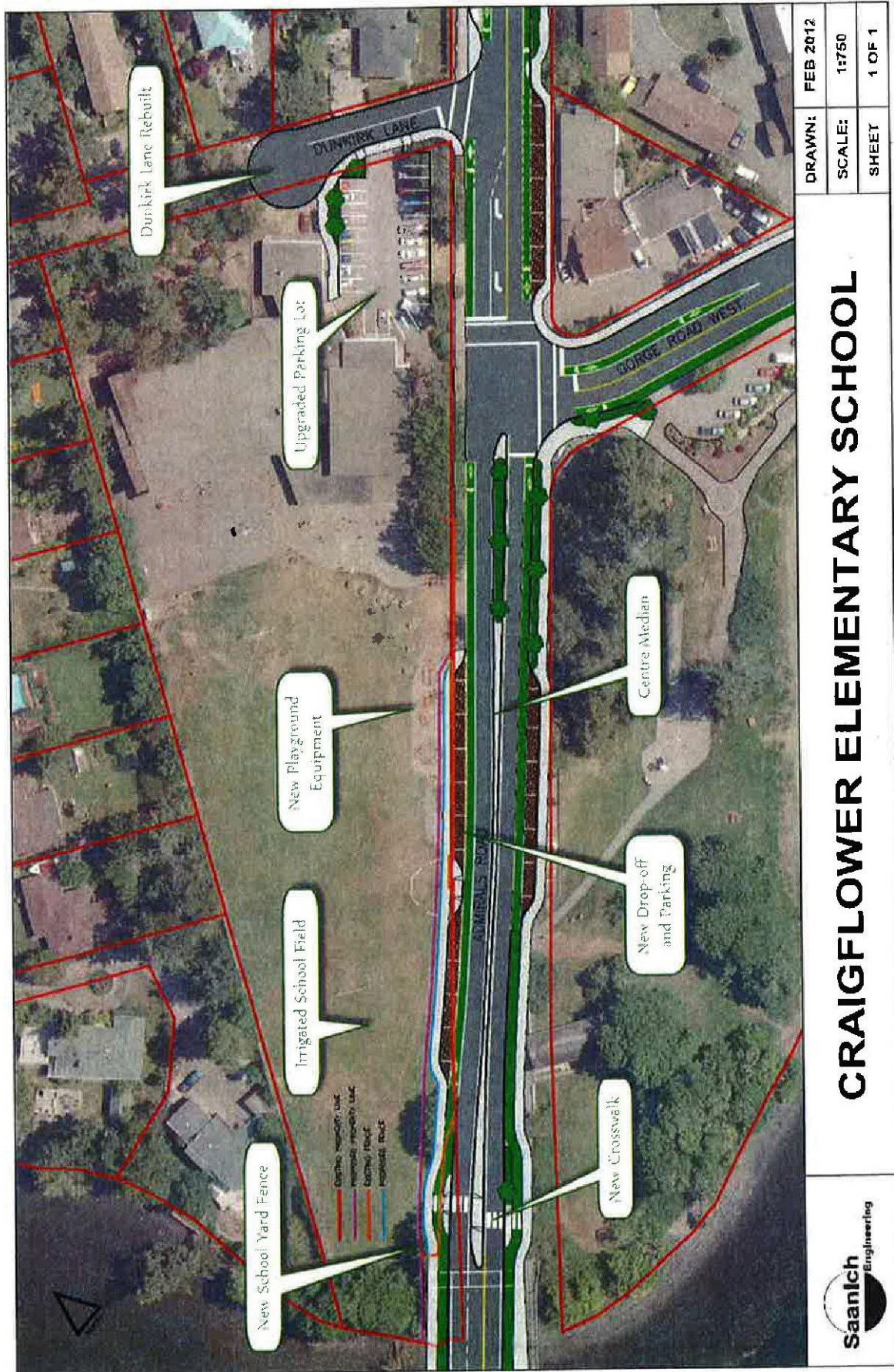
Should you wish to discuss any aspect of the project further please do not hesitate to contact me at your convenience at 250-475-5464 or via email at jim.hemstock@saanich.ca

Sincerely,

**Jim Hemstock, P.Eng
Manager of Transportation
District of Saanich**

**CC:
Colin Doyle, P.Eng, Director
Troy McKay, ASCT, Craigflower Bridge Project Manager
Tim Wood, Administrator**

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DRAWN:	FEB 2012
SCALE:	1:750
SHEET	1 OF 1

CRAIGFLOWER ELEMENTARY SCHOOL



**THE BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 61 (GREATER VICTORIA)**

DISPOSAL (STATUTORY RIGHT-OF-WAY) OF REAL PROPERTY BYLAW NO. 12-01

WHEREAS Section 65(5) of the *School Act* requires that a board may exercise a power with respect to the acquisition or disposal of property owned or administered by the board only by bylaw;

AND WHEREAS pursuant to Section 96(1) of the *School Act*, "land" includes any interest in land, including any right, title or estate in it of any tenure;

AND WHEREAS pursuant to Section 96(3) of the *School Act*, a board may dispose of land or improvements or both;

NOW THEREFORE be it resolved that the Board of Education of School District No. 61 (Greater Victoria) hereby advises their intention, pursuant to Section 96(3) of the *School Act*, to grant a right of way (ROW) to Saanich Municipality of 721 square meters from the parcel of land in which Craigflower Elementary sits. It is understood that the ROW is for the purpose of facilitating the construction of infrastructure improvements along Admirals Road and that in return for the ROW, Saanich Municipality commits to constructing the site and road works as per letter dated January 25, 2012.

The granting of this right-of-way (ROW) at Craigflower Elementary School will not adversely affect the educational services or programs provided in School District No. 61 (Greater Victoria).

This bylaw may be cited as School District No. 61 (Greater Victoria) Disposal (Right-of-Way) of Real Property Bylaw No. 12-01.

Read a first time this 26th day of March, 2012

Read a second time this 26th day of March, 2012

Read a third time, passed and adopted this 26th day of March, 2012

Chair

Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 61 (Greater Victoria) Disposal (Right-of-Way) of Real Property Bylaw No. 12-01 adopted by the Board of Education this 26th day of March, 2012.

Secretary-Treasurer



OFFICE OF
ADMINISTRATIVE SERVICES

556 BOLESKINE ROAD, VICTORIA, BRITISH COLUMBIA V8Z 1E8
Fax: (250) 475-4112

John Gaipman, Superintendent
Phone: (250) 475-4159

George J. Ambeault, Secretary-Treasurer
Phone: (250) 475-4106

TO: The Board of Education

FROM: George J. Ambeault, Secretary-Treasurer

DATE: March 26, 2012

RE: **THIRD READING OF 2011/2012 AMENDED ANNUAL BUDGET**

A poll vote on the following motion was conducted on February 21, 2012:

That the Board of Education of School District No. 61 (Greater Victoria) amended Annual Budget Bylaw for fiscal year 2011/2012 in the amount of \$183,085.099 be: read a third time, passed and adopted the 21st day of February 2012:

And that the Chairperson and the Secretary-Treasurer be authorized to sign, seal and execute this Bylaw on behalf of the Board.

The motion passed and I have attached a copy of the Annual Budget Bylaw for your information.

A handwritten signature in blue ink, appearing to read "George J. Ambeault".

George J. Ambeault, Secretary-Treasurer

GJA: veh
Attachment

AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 61 (Greater Victoria)
(called the "Board") to adopt the amended annual budget of the Board for the fiscal year 2011/2012 pursuant
to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the amended annual budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 61 (Greater Victoria) Amended Annual Budget Bylaw for fiscal year 2011/2012.
3. The attached Schedule "A1" showing the estimated revenue and expenditure for the 2011/2012 fiscal year and the total budget bylaw amount of \$183,085,099 for the 2011/2012 fiscal year was prepared in accordance with the Act.
4. The "A" Schedules are adopted as the amended annual budget of the Board for the fiscal year 2011/2012.

READ A FIRST TIME THE 20th DAY OF FEBRUARY, 2012;

READ A SECOND TIME THE 20th DAY OF FEBRUARY, 2012;

READ A THIRD TIME, PASSED AND ADOPTED THE 21st DAY OF FEBRUARY, 2012.

(Corporate Seal)


Chairperson of the Board


Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 61 (Greater Victoria)
Amended Annual Budget Bylaw 2011/2012, adopted by the Board the 21st DAY OF FEBRUARY, 2012.


Secretary Treasurer

Saanich Schools

2125 Keating Cross Road, Saanichton, BC, Canada V8M 2A5

(250) 652-7300 Fax: (250) 652-6421

February 28, 2012

Peg Orcherton, Chair
School District No. 61 (Greater Victoria)
556 Boleskine Road
Victoria, BC
V8Z 1E8

Dear Chair Orcherton:

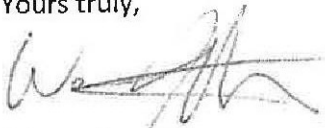
I would like to take this opportunity to outline the process by which information regarding School District No. 63 (Saanich) can be obtained.

The district website, www.sd63.bc.ca, contains the most readily available, current (and historic) information regarding our district. This information is free, organized, searchable and printable. We encourage all interested parties to take advantage of the wealth of information that is published for our public.

Our management team frequently takes requests for additional information from management teams in other districts. This process is informal and serves to build collegial relationships between districts as well as to strengthen understanding regarding district best practices.

When other interested parties such as trustees or the general public require information that is not published on our website, application in writing should be made to the Board Chair. The Board will consider the request and provide management with the appropriate direction on how to respond.

Yours truly,



Wayne Hunter
Chair, Saanich Board of Education

MS/rd

cc: School District No. 63 Trustees

Saanich Schools



Visit us at our website: www.sd63.bc.ca