



Willows PAC Annual General Meeting Minutes: May 19, 2010

Call to Order

PAC President, Neala called the meeting to order at 7 pm. 15 people attended.

Approval of the Agenda

The agenda was approved with no changes.

Approval of the Minutes

The April 2010 minutes were approved by Steve Huxter.

Principal / Vice Principal Remarks

Parent appreciation tea held today

- Excellent turnout
- Timing worked well

School renovation

- Progress is being made
- Met with project team Monday: not able to move much over to Willows before June 18 (Last year 800-900 boxes moved prior to June - this year nowhere to move the boxes and nowhere to keep them at Richmond)
- June 18 the computer lab and library can be shut down, boxes can be stored there temporarily, but it's not enough space
- There will be 5 days to move, a very condensed time; the district will provide extra employees to help with the move
- Requests: parents continue to provide much appreciated help with packing the general areas; support for a non-instructional day for packing (June 29) – Survey to be distributed

Spring Break

- Starting Friday, March 11 – school back March 28, 2011

School schedule

- Still working out

Staff

- Maria Nanny, school counselor is retiring
- Leaving: Jenna Fox, Ashley, Evangeline, Ester, Stephan, and Myles

Events

- 23 days of school left
- Transition day for Grade 5's May 20
- Track Zone May 26
- Grade 5's go to Camp Thunderbird May 31
- Track city final June 3
- Festival de Francais June 17
- Grade 5 talent show June 18
- Fun day on June 22
- Grade 5 Farewell during the last week of June

Newsletter at the end of May

- Timetable, start and end times
- Days off
- Spring break

Green team

- Green classrooms receive reward of cookies

Annual General Meeting

- Chair annual report posted on posters around the room
- Treasurers report: thanks to Neala for doing a great job as chair, and to Debbie Warren, the treasurer's assistant
 - o Objective:
 - o Highlights: year of transition, and an unusually simple year
 - 3rd year of PAC contribution, continues to be well received, will continue next year
 - Purchases: books, author talks, music programs, classroom materials, field trips, earthquake preparedness, student recognition
 - o Budgetary process – staff submit needs, parents input, PAC exec develop 3-year plan; goal for next year: to meet with staff next year so we can get ready early for next year's PAC AGM
 - o 2010/11 budget expenses: operating (\$2250), projects: school goals (\$11,300), daily activities (\$9490), greenplay (\$10,000), other (\$8750)
 - o Revenue: gaming revenue (\$11,000), pizza days (\$5500), PAC contributions (\$13,000)
 - o Motion raised by Steve Huxter that this budget be passed; seconded by Michelle Kirby; passed unanimously
- Election of executive officers
 - o Chair passed unanimously: Neala St. Hilaire
 - o First vice chair (class rep coordinator) passed unanimously: Marianne Kettlewell
 - o Second vice chair (parent education) passed unanimously: Michelle Kirby
 - o Treasurer passed unanimously: Carolyn Kroeber
 - o Secretary passed unanimously: Margaret Case
 - o Members at large passed unanimously: Letty Cortes (call back coordinator)
- Holly tree festival coordinator needed (Nov-Dec commitment)
- Pizza days coordinators: Casey Mawson and Tanya Young
- Emergency preparedness coordinator will continue: Craig Mount

New Business

- Heritage Committee Update: two new members (Joan Hollick and Bonnie Helm-Northover)
 - o events will happen in the month of May: wine and cheese, family fun picnic, musical week, Victorian Tea, Oak Bay Tea Party Parade
- Teacher appreciation luncheon: June 2; communicated through class reps; food and flowers brought by parents; parents volunteer to set up, serve and clean up

Adjournment

- 8:25 pm
- Next meeting, 3rd Wednesday of June (June 16th)