



Glanford Middle School

4140 Glanford Avenue
Victoria, B.C.
V8Z 4A8

Phone: (250)479-7179
Fax: (250)479-4629

Student Attendance Line: (250)479-5032
School Web: www.sd61.bc.ca/school/glanford

The vision of GMS is to provide a safe, caring school community where strengths are honoured and learning is exciting. GMS students will acquire and demonstrate academic, social, and behavioural skills that will allow them to contribute as moral citizens in a culturally diverse technological world.

Principal: Mr. Louie Scigliano

Vice Principal: Mrs. Elaine Wooster

Glanford Middle School – GMS – STUDENT CODE OF CONDUCT

The students at Glanford Middle School (GMS) are expected to be responsible citizens. It is our belief that all students have the right to receive an education in a positive, safe environment. As students become older and move through successive grades, increased personal responsibility and self-discipline are expected. Similarly, there will be increased consequences for inappropriate behaviour. We expect students at GMS to demonstrate understanding of the relationship between their rights and their responsibilities. These rights and responsibilities have been established in accordance with the *B.C. Human Rights Code* which prohibits discrimination of any form. All reasonable steps will be taken to prevent retaliation against any student who makes a complaint of a breach of code of conduct. This code of conduct applies to behaviour both on the school property or activities sponsored by the school.

Rights and Responsibilities

Education

You have the right:

- to an education
- to have your time respected
- to be provided a range of educational opportunities
- to be heard
- to have a quiet learning environment
- to free movement within the school

You have the responsibility:

- to attend school regularly
- to be on time for class
- to participate in learning opportunities in the classroom and in the school
- to listen attentively
- to work quietly so as not to disturb others
- to move about the classroom, halls, and common areas in an appropriate manner respectful of the activities of others

Respectful Environment

You have the right:

- to be heard
- to voice your opinion
- to be unique and accepted
- to be addressed with politeness and courtesy
- to be spoken to in a positive and supportive manner

You have the responsibility:

- to be a good listener
- to respect the opinion of others
- to appreciate and accept the differences in others
- to refrain from teasing others or hurting their feelings with words or actions
- to address others in a respectful and non-threatening manner
- to refrain from using profane, racist, sexist, homophobic or abusive language in verbal, written or graphic form
- consequences include loss of privileges, contact with parents, and possible suspension

Privacy

You have the right:

- to personal property
- to personal privacy

You have the responsibility:

- to refrain from touching or taking things belonging to others
- to respect the personal privacy of others

Safety

You have the right:

- to be protected from injury
- to have emergency safety procedures in place for your protection
- to be safe from vehicular traffic
- to have your views considered
- to have a school with a safe and secure perimeter
- to be safe from dangerous devices
- to be safe from any form of bullying
- to be safe from exposure to the effects of unacceptable substances
- to have your concerns and conflicts dealt with in a respectful and peaceful manner

You have the responsibility:

- to act in a safe manner while on school property and to play safely on playground equipment
- to be aware of fire, earthquake, and any other emergency procedures
- to stay away from parking areas
- to respect the authority of school personnel
- to remain on the school grounds during

school hours (closed campus) unless written permission to leave is provided by a parent and you have signed out at the office.

- to refrain from bringing weapons of any type, including toys or facsimiles, to school. Consequences will include suspension and possible criminal charges
- to refrain from using threats, intimidation, exclusion, or any other bullying tactics
- to refrain from bringing illegal and/or mood altering substances to school including, but not limited to, drugs, alcohol, and tobacco. Consequences may include suspension and possible criminal charges
- to solve conflicts using peaceful strategies that do not hurt other people physically or emotionally. The school will not tolerate harassment, bullying or fighting



Technology

You have the right:

- to use technology at school and/or home to further individual learning

You have the responsibility:

- to refrain from inappropriate conduct or “cyber-bullying” via electronic means including profanity, threats or items of a degrading nature.
- to access and use the internet appropriately via desk top, lap top, personal handheld devices or tablets under the direction/supervision of a school staff member.

Respect for Self, for Others and Property

Academic

Students are expected to come to class prepared to learn, to complete all class and homework assignments, and to take responsibility for knowing what their homework is and completing it on time. GMS students can expect homework each night. Most homework consists of completing assignments already started during the school day. Homework plays an important role in developing organizational skills and responsible work habits. Students who have no assigned homework on any given night should be working on long-term projects, preparing for tests/quizzes, or reading a good book.

Attendance

Students are expected to attend school daily, arrive at class promptly, and be prepared to work. If students should arrive late, they must sign in at the office before going to class. If students are absent, parents must notify the callback number (250-479-5032) or provide a note explaining their child’s absence. If students need to leave school early for an appointment, a note from a parent is required, and the child signs out at the office prior to leaving the school

Personal Appearance

GMS students are expected to dress in a neat, clean and appropriate manner. Revealing clothing showing midribs, bare shoulders, underwear, etc., or that have offensive slogans, words or pictures are unacceptable. Excessive make up is not permitted. All hats are to be removed when students enter the building. Coats and backpacks are to be kept in lockers. Students in violation of our informal dress code will be asked to wear a school provided t-shirt.



Student Movement Around the School

GMS students are expected to remain at school throughout the day. **GMS** is a CLOSED CAMPUS. Students are to visit their lockers before school, at nutrition break, lunchtime, and after school. Student movement between classes is to be safe and respectful with travel on the right side of hallways. Lunch will be eaten in designated eating areas and polite eating habits are expected, as is the clean-up of one's own garbage. Students living close enough to walk home for lunch may do so with written parental consent, and are required to sign out and back in at the office. Blanket permission will be accepted for those students going home for lunch on a regular basis.

Respect for Property

Care of property, private and public

GMS students should respect all school property. Vandalism, graffiti, or other purposeful destruction of school property will not be tolerated. Students are expected to show respect for the belongings of all students and staff. Students should not bring valuable items/excess cash to school. Ipods, cell phones and other electronics are to remain in lockers. Exceptions to this rule are at the discretion of teaching staff that may allow personal electronic devices for educational purposes. Lockers are school property, and also private and secure areas, as are classroom desks and personal school supplies. Students should not touch any desks or lockers assigned to other students by advisory teachers. Bicycles are to be locked in bike racks and bike racks are not an area for students to congregate.

Scooters, skateboards, roller blades and bicycles can only be used off school grounds.

Textbooks/Materials

Textbooks are an important resource for students' education. Textbook costs are astronomical, therefore we ask students to take responsibility for them accordingly. Students are provided with textbooks at the beginning of each year, and they must be taken care of. They are financially responsible for all books and materials assigned to them. Lost or stolen textbooks must be paid for by the student they are assigned to.

Consequences

School consequences for disobeying school rules may include written assignments, service to school, detentions, loss of privileges, or suspension. Certain serious misdemeanors will result in immediate referral to school administration. These are:

- classroom disruption
- using abusive language
- fighting, including bullying and intimidation
- theft of personal or school property, or vandalism
- illegal substances(drugs /alcohol/ tobacco)
- possession of illegal items (such as weapons)

Disciplinary action, whenever possible, will be preventative and restorative. Students will be encouraged to participate in the development of meaningful consequences for violations of the Code of Conduct.

Parents are asked to please print this page and return to your child's Advisory Teacher with the appropriate signatures. Thank you.

Parental / Student Endorsement of the GMS Code of Conduct:

I have reviewed the GMS Code of Conduct with my child and hereby endorse my support for the content that is contained within. I will direct any questions/concerns that I have with respect to this to the school administration.

_____ (Parent's Signature)

I have reviewed the GMS Code of Conduct and agree to comply with the content that is contained within.

_____ (Student's Signature)