

## **Computer Use Policy**

- Lab is open for school or classroom work only.
- One person per computer. Use indoor voices please.
- Absolutely no food or drink in the computer lab.
- Printing with permission only.
- Headphone use with staff permission only.
- Teacher station is for staff use only (except with permission).
- E-mail use with permission only.
- No on-line chat usage of any kind.
- Before leaving, push chair in, and tidy your work station.
- Any computer or printer problems should be immediately reported to supervisor

Failure to comply with these rules will result in an immediate suspension of computer privileges.