



# PARENT ADVISORY COUNCIL

## CTS PAC Executive Meeting

Date: March 28, 2011

Place of Meeting: Gret Dowd's house

Attendees: Duncan Cardinal, Gret Dowd, Melissa Nute, Stacey Haase

Regrets: Ken Su

Next BOD meeting date: April 18, 2011 7:30pm

All BOD meetings will take place, unless otherwise noted, on the Monday, 8 days prior to the PAC OSM at 7:30pm. Location to be determined at previous months Exec meeting.

### Review previous meeting minutes

**ACTION:** Add "Cash Management Procedure Policy" to April/11 Exec. Agenda

### Finances

**ACTION: Melissa** to send out a reminder letter for Teachers, explaining that the funds were hoped to be used to benefit the students currently in their classes.

**GOAL:** To look for ways to spend our Gaming Funds. Ideally, something that would benefit the entire school. i.e.: Hiring a soccer coach

**ACTION: Duncan** to look into local soccer associations for direction

**ACTION: Stacey** to contact the UVic Vikes to see if they can offer some suggestions

### Tennis BC

A certified tennis instructor would come to CTS and instruct the students from grades K-5 during school hours for 4 sessions. This would cost the PAC approx. \$3000.

**Concern:** Due to the lesson being during school hours, the PAC could not use Gaming Funds to cover the cost as previously hoped.

### CTS Sign Messages

Sign messages for Mar/Apr have been noted.

### Save Around Victoria Area fundraiser

Nikki Stone is looking into the fundraiser. She will present what she finds at the upcoming PAC OSM.

### New Principal wish list

Duncan has come up with a preliminary "wish list" that was discussed and reviewed. A few adjustments will be made before it gets sent to the CTS PAC Exec for a final review. Once approved, it will be sent to Sherri Bell at the SD61 office.

### 2011/2012 CTS Agendas

Gret provided a few samples of agendas. Prices are proving to be less expensive than what is currently being offered. Quotes have included a product that is equal to what we currently use as well as 32 pages of custom content.

**ACTION: Gret** to request a primary edition of the preferred agenda as well as to confirm turn around time/cut off for ordering.



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**NEXT STEP:** Once the Primary Edition has been reviewed, forward all information, as well as the PAC's chosen custom content to the CTS Admin.

## Newsletter

Ideas for upcoming PAC Newsletter: Sign Changer request, PAC Social info, 11/12 PAC Exec Call for Nominations.

**ACTION: Stacey** to forward ideas to Marlee

## PAC Exec 2011/2012

Time to start the 2011/2012 CTS PAC Executive Call For Nominations Campaign.  
Stacey volunteered to chair the Nominations Committee.

### Timeline:

Announce "Call For Nominations" at March OSM

Deadline for Nominations: April 20/11

Announcement of Nominees: April 26/11 (CTS PAC OSM)

Vote: May 31/11 (CTS PAC AGM)

## Grade 5 Recognition Legacies

**ACTION:** to discuss option at the upcoming PAC OSM. Looking for someone who would like to take on the project. A budget of up to \$550 (approx. \$15/student) has been allocated.

Preliminary OSM Agenda discussed/reviewed

Meeting adjourned