



PARENT ADVISORY COUNCIL

CTS PAC Board Of Directors Meeting

Date: June 14, 2010

Place of Meeting: Ken Su's home

Attendees: Duncan Cardinal, Gret Dowd, Ken Su, Melissa Nute, Stacey Haase

Next BOD meeting date: August 26, 2010 7:30pm Gret will host

All BOD meetings will take place on the Monday, 8 days prior to the PAC OSM at 7:30pm. Location to be determined at previous months BOD meeting.

Signing Authority

Duncan, Gret and Melissa will act as signing authority. Stacey will be removed as signing authority.

ACTION: Melissa to look into having BMO assign an Account Manager to our accounts.

ACTION: Melissa to confirm with BMO the proper protocol for adding/removing signing authority.

Can/should we set up signing authority by position or by person?

PAC Emails

cts.pac@vcpac.ca to be used as contact for the BOD. This format may be revisited in the future if we get too much "spam"

ACTION: Duncan to set up email protocol with regards to this account

ACTION: Stacey to contact Patrick to update the CTS website

CTS Handbook and Student/Parent Responsibility Agreement

Discussion: Responsibility Agreement wording. Adding a statement re: Parent Expectations – 10 hours of volunteering.

Create a "PAC Contact Agreement" for parents/guardians to sign giving permission to be contacted by the PAC. Ideally this Agreement would be included in the school paperwork sent home in Sept.

ACTION: Gret to create "PAC Contact Agreement" document

ACTION: Duncan to confirm with Kathy deadline for Handbook/Responsibility Agreement admissions

ACTION: Stacey to contact Kathy with updated BOD contact information for Handbook

Planning Meeting Agenda

Rough draft of Planning Meeting agenda presented and discussed

Add "Call For Volunteers" for Entertainment Guide Fundraiser

ACTION: Stacey to finalize agenda

Teacher/Admin funds request for 2010/2011 to be presented at PAC Planning Meeting

BOD feels comfortable proposing the following amounts be approved:

\$600 towards the purchase of the CTS Agendas (\$1200 requested by Admin)

up to \$1700 towards the purchase prizes for the AR program (\$3500 requested by Admin)

ACTION: Duncan to confirm with Kathy the standing of the AR program

Re-instating the \$1000 Entertainment Budget. Funds to be requested from Admin on a per-case basis (\$2000 requested by Admin)

ACTION: Duncan to enquire re: history of the Crossing Guard bonus



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PAC Fundraising Survey results

Survey results discussed and top three results in each category will be presented at the PAC Planning meeting.

ACTION: Stacey to ensure Admin and Teachers get a copy of the results as well as ask Patrick to post the results on the CTS website.

Gaming Funds

Discussion: To propose that the PAC approve the transportation costs for the Naden Band Concert and the Witty's Lagoon Beach Day (both trips are for grades 1-5), as well as the transportation costs for 2 Kindergarten field trips. These funds would come from the Gaming account and would be in lieu of the \$10 per child for field trips currently being offered.

ACTION: ALL BOD members to ask teachers their opinions on the change

ACTION: Melissa to confirm the approx. total cost of all trips mentioned above

Welcome Back BBQ

Discussed and agreed upon that the PAC would focus on gathering CTS families contact information for PAC database instead of seeking Volunteers

It was suggested by Ken that the BOD take a more of a leadership role during PAC OSM's. Ken would like to see discussions lead to the proposal of motions more often, making the OSM's more effective and result driven.

Meeting adjourned