



PARENT ADVISORY COUNCIL

CTS PAC Executive Meeting

Date: February 14, 2011

Place of Meeting: Denny's Restaurant

Attendees: Duncan Cardinal, Melissa Nute, Stacey Haase

Regrets: Gret Dowd, Ken Su

Next BOD meeting date: March 28th, 2011 7:30pm

All BOD meetings will take place, unless otherwise noted, on the Monday, 8 days prior to the PAC OSM at 7:30pm. Location to be determined at previous months Exec meeting.

Review previous meeting minutes

ACTION: Add "Cash Management Procedure Policy" to March/11 Exec. Agenda

SD61 Installation Grant: May still have funds available. Funds to be used at the digression of the CTS min.

Finances

Funds Requests: Some Classroom/Teacher funds requests have come in past the Jan 31/11 deadline.

Approx. ½ of the Teachers have requested the funds for their classrooms.

ACTION: Melissa to send out a reminder letter for Teachers, explaining that the funds were hoped to be used to benefit the students currently in their classes.

ACTION: Include the Dance Club Funds Request on the Feb/11 OSM agenda

CTS Sign Messages

Sign messages for Feb/Mar have been noted and will be added to the Google Calendar.

Bottle Drive

Chris Kachanoski has stepped down as Bottle Drive Coordinator.

ACTION: Look for a new committee head in Sept/11

Save Around Victoria Area fundraiser

ACTION: Add topic to March/11 Exec. Agenda

New Principal

ACTION: Duncan to create a "wish list" of qualities, to be presented to Sherri Bell, for consideration when hiring our new Principal. Once the list has been created it will be sent to the CTS SPC and the PAC Exec for review.

2011/2012 CTS Agendas

Deadline for ordering with the current company is June 14/11. We have been given the go-ahead to look into different options for the agendas. Items to be included in the agenda are: notice pocket, ruler, full month at a glance and customizable pages. CTS will be requiring approx. 290 agendas for 11/12

Our current agenda cost approx. \$8/book without custom pages, \$9.40/book with 4 custom pages.

ACTION: Gret/Stacey to look into other options/companies for agendas.



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Newsletter

No PAC Newsletters for the past two months.

Ideas for upcoming PAC Newsletter: OSM date, PAC Social info, "classified" section

ACTION: Stacey to ideas to Marlee

Joint Discussion Group follow-up

ACTION: Melissa to Confirm Committee Head (Michele?).

ACTION: Committee Head to work with Admin to set up the Discovery Meeting date. Once date has been decided, email committee announcing date and asking families to RSVP for child minding.

Crossing Guard

CTS Crossing Guard Kendra Hall has passed away unexpectedly. CTS PAC Exec, on behalf of the CTS Community, would like to extend our condolences to her family by sending a card and flowers.

Funds Request for up to \$50 to be used to purchase a card and flowers in memory of Kendra Hall.

Vote to approve funds: **Approved** (unanimously)

ACTION: Duncan to purchase the card and flowers and deliver them to the family.

Preliminary OSM Agenda discussed/reviewed

Meeting adjourned