



# PARENT ADVISORY COUNCIL

Tuesday September 29<sup>th</sup>, 2009

## Welcome

- Accept June Minutes – Mona Byrne does not accept, as a proper vote needs to be taken regarding positions on the School Planning Council
- Any additions to the agenda? Yes: Uniforms, School Planning Council, School's website
- Accept the agenda – Marlee Wilson/Mona Byrne

## Opening Comments: Stacey Haase

- Welcome to everyone. Many things have happened-welcome back BBQ, and Soccer Kickoff.
- Mrs. Penner is in the hospital. Not sure yet on her return date, but a card and flowers have been sent. The position has been left open to the last possible date as far as the contract is concerned, but the position is posted now.

## Principal's Report: Kathy Upton

- Pleased to announce that a total of 268 students are enrolled this year, with waitlists for up to 2 years from now, and some registrations for 2013! We are up in our enrollment, and only a few spots open for students before the school is full.
- New staff members include Isadora Leonard-Kindergarten, and Maggie Bird-ESL, and Laura Choy (Grade 2)
- Some schools will be starting full day kindergarten next year, and there will be 2 kindergarten classes next year. We are unsure which schools will be full day next year.
- Meet the teacher night was a great success. Teachers were very delighted at the turnout. A big thank you to Thrifty foods for providing the food for the event.
- A huge thank you to Ed and Leslie Vietes for all their hard work involved in the soccer kick-off! Thank you! It was a great success!
- Teachers have made a request to the PAC that funds be used in their classroom. PAC bought equipment for the playground (balls etc..) and teachers asked that it could be used in the classrooms. BOD was in favour.
- On maintaining desire to wear the uniforms-it was suggested that perhaps a "Spirit Day" be organized where students can wear one particular piece of clothing (socks, or pants, whatever is chosen) that they choose. Ideas?
- Parent volunteers are still needed! This is a non paying job, supporting the school and the students in it! Also Library volunteers are needed as well. Teachers to create a list for parents who cannot come to the school to volunteer?
- Volunteers are desperately needed for **SAFE ARRIVAL**. This is extremely important! Teachers are responsible for the attendance, and children who's whereabouts are not known, will receive phone calls by the volunteers, to make sure they are safe.
- Ken has kindly offered to donate a digital answering machine to the safe arrival program. Thank you Ken!
- Thursdays have been designated as mail day. All flyers, reminders, notices will be handed out to students on Thursdays. So please check your child's bag on those days!

## Vice Principal's Report: Christine Patterson

- Parent information evenings (restitution workshops) are made available by Christine. Perhaps a mail out may be in order to inform all parents of these opportunities, or a chance for parents to voice their concerns? Please let Christine know if you have anything you'd like her to address in an information evening.



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## Treasurer's Report: Melissa Nute

- Account balances: Not a whole lot on the report as of now.
- Operating Budget was voted on last year (used for flowers, gifts, necessities etc...)
- The gaming funds have been cut to \$2,300. This fund cannot be used for playground equipment or installation fees. This affects the budget we decided on last year.
- \$3,000 for playground fund-could be put back into available fund to be used for classroom funds/field trips? If we didn't, we'd have \$904 in available funds.
- Possible fundraising for playground?
- Out of school care is not allowed to use the playground (poison in the wood/paint) Kathy to get more information on the playground.
- It would cost (ballpark figure) \$40-60,000 for new playground. Govt. has cancelled playground grants.
- Money in general account can be used towards gaming things and grant applications.
- Gaming funding will be \$10/student for field trips, and \$100 per classroom for non consumable items.

## Field Report: Leslie Vietes

- Stacey presents certificate, from School Board and thank you letter from Kathy regarding the fundraising for the field.
- 140 people on volunteer list for Soccer Kick off. Grant supplies \$50 per volunteer. Money can be used for items for the field. PAC will decide
- \$1000 from silent auction, \$172 on raffle(going into gaming account), \$88 on Pizza
- Saanich news advertisement thanking supporters for the help in running of the Soccer Kick off, and an ad as well advertising for the Craft Fair. (paid for by sales of business cards)
- Donor board is being worked on. Nameplates to be worked on next. Verification of donor names/spellings will be done and the board will be placed outside the gym doors.

## Old Business:

- PAC constitution and by-laws were read out and are also posted on the school website.
- **MOTION:** To have bi-laws, as posted on our website, approved.  
**MOVED BY:** Stacey Haase/All in favor.
- **Budget amendment:**
- **MOTION:** To keep the classroom/field trip money the same as what has been approved last year.  
**MOVED BY:** Stacey/All in favor
- **MOTION:** to re allocate the \$3,000 playground money to available funds.  
**MOVED BY:** Stacey/Carried (Mona opposed)
- Budget has been approved.
- Kathy expresses her delight, on behalf of the teachers, of the money remaining in the classrooms.
- **Campbell's Labels: Marlee Wilson-**Started off with 5,076 UPC codes and received 750 over the summer. Total as of now is 5,817.
- Campbell's has lists of items that can be purchased with these codes (balls, nets, etc..)
- V8 fusion drinks offer double the points until end of November!
- Bins are down by the preschool and outside the office
- Smile cards: load up the card, then use it, and 5% of that comes back to the school.(see Kelly Edwards for more smile card information).



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- It was cleared up that we do not have to pay for maintenance of the field.

## New Business:

- Funds request form now available for committees to fill out, and have voted upon by the PAC. Co-chairs to sign. Please see BOD if you require one, or visit the school website to download
- **Entertainment books: Nikki Stone**-Book orders still on going. By October 20<sup>th</sup>, extra books will be available. Other fundraising ideas include wrapping paper, other books, poinsettias by the teachers? Katie showed off the new bins that were purchased by PAC for the teachers to use in their classrooms.
- **Halloween dance: Genita Alexander**- Still need more committee members!
- **Craft Fair: Shane O'Day**-Meeting on October 7<sup>th</sup> in the library, to plan.
- Shane asks for application for their budget for the craft fair, of \$550 to be approved. Budget was slightly lower this year for advertising, as they had used reusable signs last year. Request went to vote and was approved.
- **National Anti-Bullying Day: Joanna May**-November 16-20 is anti bullying week. Committee meeting for October to be set. Discussion for what to be done during anti bullying week consisted of the history (pink shirts) to be read over intercom? Kathy does read stories in the classrooms.
- **Uniforms: Mona Byrne**- Uniform sale to be held on October 19-22<sup>nd</sup>. Mona would like any people interested in taking this position over, to see her, and possibly work with her this year, so in 2 years, said person will be prepared to take over when she cannot.
- There will be a notice sent out to families to contact the office (Kathy or Christine) if they are in need of uniform pieces.
- **School Planning Council:** Stacey will confirm with the volunteers listed if they would like to run for this position. If so, it will be voted upon, and a BOD member will join as well.
- **Website: Joanna May**- Joanna's mother in law is offering to help with the website. An outside provider may prove to be a good idea. Kathy will speak with Patrick, and Christine will talk with other outside providers.
- A few more class reps are still needed. Please see Gret Dowd if you are interested. 1-grade 5 (Mrs. Patterson) is needed, 2 for grade 2(Choy/Susut) She is hoping to get a distribution list set up and forward info, which reps can distribute after that. This is something that can be done from home. Its communicating information to the teacher/from the teacher to parents/PAC and PAC to parents.
- Emergency comfort bags-Kim Crane and Gret Dowd will set up. To be stored in each child's classroom. The bags may contain items such as a family photo, photo of child, small comfort item, granola bar etc..

Meeting adjourned: 8:30pm