



PARENT ADVISORY COUNCIL

CTS PAC Our School Meeting

Date: Sept 28, 2010

Place of Meeting: CTS Library

28 Voting Members in attendance

Kathy Upton, Heather Meidinger and Mrs. Camden in attendance

Meeting Chair: Duncan Cardinal and Gret Dowd

Meeting called to order: 6:35pm

Accepted June 22nd minutes: Marlee Wilson/Greta Harvey

Additions to agenda:

Mrs. Camden (Teachers Report)

Marlee Wilson (Campbell's Labels)

Accepted agenda with additions: Ken Su/Kim Crane

Principles Report: Kathy Upton

Class Composition: Classes were set in June; SD61 called after school began and said CTS needed to add a Teacher. Admin and Staff worked together to re-work classes.

3 new Teacher have been hired:

Grade 3 – Mr. Tran (Mrs. Penner's temp)

Grade 1/2 - Ms. Roberts

Learning Support – Mrs. Lee (Until end of Dec)

Safe Arrival: New Sign In/Out sheet in office. Although the program is currently running well, more volunteers would be beneficial.

Terry Fox Run: Raised \$250 (approx). Well Done!!!

Chapters: CTS has been chosen as the school of choice for the Chapters Love Of Reading Adopt A School program. Monies raised during the campaign will be used to purchase new books for our Library. More information is available on the CTS Website.

Pro-D Day: Staff worked on writing processes and Word Their Way (word and spelling knowledge development). Working toward implementing "Word Work"; a program that will divide students based on ability, to work on improving spelling ability.

Oct 8th: Auggi Thomas will be teaching the Grade 4 & 5's the aboriginal Bone Game; working toward the Grade 5 Potlatch at the end of the school year.

School Photos: Oct 14th. Please wear your crested vest or jacket.

Vest: Teachers have asked students to leave their crested vest/jacket at school.

Recent grade 5 fieldtrip, only ½ had vests.

Assemblies: Past assembly focused on our sister school in Tanzania. Letters were written and will be delivered to the school by Katrina Harper. Thanksgiving weekend, students will be asked to donate money earned by doing a chore. Those monies will be used to purchase books to our Tanzanian sister school.



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Oct/10 Assembly will focus on Africa.

We Day: Oct 15th 9 Students and 3 Adults will attend We Day at Rogers Arena in Vancouver. www.weday.com

Thank You Leslie Vieites and National Bank Financial for arranging the tickets!!!

Copies of the school's organization are available from Kathy.

Accelerated Reading is up and running. It was delayed due to server issues.

Reading Extravaganza is due to run after Spring Break.

Vice Principals Report: Heather Meidinger

Assessments: Spelling inventory; in conjunction with the Word Their Way program.

CTS School Wide Write: Planned for end of Oct. Teachers working together to decide a topic.

Vancouver Island Diagnostic Math Assessment: Grades 3, 4 and 5

Oct 29/10: Black and Orange Day

Grade 3, 4 and 5 Teachers are working with Ms. Tippett, in conjunction with UVic, on a program to help develop students writing and reading comprehension. This program may provide some funding for CTS.

Strings Program: 34 Grade 5 students have signed up for the String program!!!

Mrs. Horwood is in need of 5 to 6 more music stands, would the PAC consider purchasing some?

ACTION: Mrs. Meidinger/Mrs. Upton to ask Mrs. Horwood to look into the cost of the stands.

Mrs. Camden – On behalf of the CTS Teachers

Thank you to all of the parents/guardians who volunteered at the Meet The Teacher BBQ. Because of their help, Teachers were able to spend more time in the classes with the parents. Thank You!

A request has been brought forward to invite a member of the PAC BOD to join in the first 5-10 minutes of the CTS Staff meetings. It would be a great opportunity to share updates. CTS Staff meetings are held at 3:15pm on the 2nd Wednesday of each month.

There are hopes that a Teacher will be present at each PAC meeting to share updates as well.

Teachers were hoping for some clarification as to how the PAC/Teacher Gaming funds will be dispersed.

ACTION: Melissa Nute to write a letter for the Teachers explaining the process.



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Treasurers Report: Melissa Nute

Please see the attached Treasurer's Report.

Additions to the report for 10/11 are: Grade 5 Legacy Fund and Unearned Funds (these are funds that the PAC has collected, but are not ours to keep. Ie: Monies collected for the Entertainment Book orders prior to the being invoiced for the books)

Halloween Dance: A budget of \$200 is being proposed by Genita Alexander (not in attendance). The funds will go towards food and supplies

Funds Request for \$200 Vote to approve funds: **Approved** (unanimously)

Volunteer Request: Sign up sheets are being passed around requesting volunteers for the delivery of Entertainment Books (early Oct), and the Halloween Dance (Oct 29th).

Request for a Volunteer to change the CTS Sign: Greta Harvey accepted the request!

Thank you Greta!

Planning Meeting: Future PAC Events and Fundraisers discussion

Ideas brought forward for PAC Social Nights: Movie night, Percussion Demo (Tanya Creed), Spilt Milk Improve (Leslie Vieites) and a Non-Cooking Cooking class (Jami Wood). More information will be collected and presented at the next PAC OSM.

Ideas for Fundraisers: CTS Travel Mug sales (Sports Traders/Jami Wood), Mabel's Labels, Regal Gift Wrap (Marlee Wilson), Ultimate Fundraising group (Meisha Schulte), Laptop Lunches (Gret Dowd), Cobs Bread (Kelly Edwards) and Fundscript Gift Cards (Gret Dowd). More information will be collected and presented at the next PAC OSM.

On Going Fundraisers PAC/School: Tall Tale Books, Thrifty Smile Cards, Bottle Depot and Villages Pizza.

Teacher/School Fundraisers: Poinsetta sales, Spring Flower sales, Spell-A-Thon and possibly Magazine Subscription sales.

Staff are cognizant of spreading out fundraisers, not wanting to inundate Families.

ACTION: Kelly Edwards to compile a list of all on-going fundraisers to be included in the upcoming PAC Newsletter.

Craft Fair: Michele Mork

Nov 20th 10am – 4pm

Much more than just a Craft Fair. It is a Family Event!



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48 Crafters, concession, bake sale, cupcake walk, raffle, Lil' Elves shop, Art Auction and more.

For more information, please check out the CTS Website.

Looking for volunteers, please contact Tanya Creed.

Ads will be running in the Times Colonist and Black Press Newspapers and Island Parent magazine.

Budget presented:

Funds Request for \$775 Vote to approve funds: **Approved** (unanimously)

Entertainment Books: Ken Su

Orders are still being tallied. Many orders have not been returned yet. Once tallied, prizes will be ordered and books will be delivered.

Sales outside of CTS: Safeway – 9 books (some \$ donations were received)

CTS Drive Thru – 5 books

VCPAC update: Kelly Edwards

PAC Congress, Nov 3rd – open to current or aspiring PAC Executive members.

Workshops: Parenting Without Power Struggles (10 weeks) Oct 6th

Parents Together (10-12 weeks) Sept 29th

Oct 24th – Howls and Growls: Creatures of the Great Rain Forest, Maritime Museum.

For registration or more info, please contact VCPAC

Campbell's Labels: Marlee Wilson

Total Points to date: 10264

Points submitted but yet to be added: approx. 420

Label Collection bin outside of Mrs. Harrower's classroom is being used as a garbage can, making some labels unusable.

ACTION: Marlee Wilson to look into solutions

ACTION: Mrs. Upton to provide a garbage can in the area.

MOTION: Upon approval from Mrs. Horwood, the PAC use their points to purchase as many music stands as our points allow from the Campbell's Labels catalogue.

Proposed: Stacey Haase 2nd: Marlee Wilson **Approved** (unanimously)

PAC Newsletter Update: The Newsletter will be joined with the CTS Newsletter. Cut off is the Monday prior to the first Thursday of the month.

Meeting adjourned: 8:30pm

