



Operations Policy and Planning Committee  
November 14, 2011 – GVSD Board Office, Boardroom

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**REGULAR MINUTES**

**Present:**     **TRUSTEES**  
Elaine Leonard, Chair  
Tom Ferris  
Catherine Alpha  
Dave Pitre  
Bev Horsman  
Jim Holland  
John Young  
Peg Orcherton

**Regrets:**     Michael McEvoy

**ADMINISTRATION**

John Gaipman, Superintendent of Schools  
George Ambeault, Secretary-Treasurer  
Deborah Courville, Associate Superintendent  
John Fawcett, District Principal, Student Support Services  
Sylvia Holinaty, Recording Secretary

The meeting was called to order at 7:35 p.m.

**1. APPROVAL OF THE AGENDA**

It was moved and seconded

That the November 14, 2011 regular agenda be approved with the addition of Six-Year Completion Rates under Presentations Item 4 (2).

**Motion Carried**

**2. APPROVAL OF THE MINUTES**

It was moved and seconded

That the October 11, 2011 Operations, Policy and Planning Meeting regular minutes be approved.

**Motion Carried**

**3. BUSINESS ARISING FROM MINUTES – None**

**4. PRESENTATIONS**

**1. Greater Victoria Board of Education’s Meeting with the Minister of Education**

Trustee Ferris provided an overview of the November 4<sup>th</sup> ceremonies at both Victoria High School and Central Middle School. The consensus of everyone in attendance at both facilities was that the Minister spent time with Trustees, staff and students, the schools did an outstanding job of hosting the events and it was a fantastic display of student achievement.

## 2. Six-Year Completion Rates

Superintendent Gaipman reviewed the Six-Year Completion Rates for our school district as outlined on the Ministry website. A discussion ensued with the consensus being that our rates clearly indicate that we are doing a very good job. We anticipate that our numbers will only get better. Our mantra continues to be “we can change this one student at a time”.

## 5. FINANCE AND LEGAL AFFAIRS

### A. Administration Reports to Committee

#### 1. Revision to Field Trip Regulations 1241, 3545.1, 3545.2, 3545.25, 3545.2

District Principal John Fawcett presented the revised regulations. The committee recommended further amendments as follows:

- Define the term “serious” in the Code of Conduct.
- Clarify who will pay the costs incurred if a student is returned home unexpectedly.
- Page 6 – the “BC Society for Crippled Children” is now called the “BC Society for Children with Disabilities”.

Mr. Fawcett will revise the regulations as per these recommendations and then put them back on the agenda for the District Leadership Team meeting before presenting again at a future Operations, Policy and Planning Committee meeting.

## 6. FACILITIES PLANNING

### A. Administration Reports to Committee

#### 1. Status Report on Capital Projects

The status report on capital projects was received for information.

## 7. PUBLIC DISCLOSURE OF IN-CAMERA ITEMS - None

## 8. NEW BUSINESS/NOTICE OF MOTIONS - None

## 9. GENERAL ANNOUNCEMENTS - None

## 10. ADJOURNMENT

It was moved and seconded

That the meeting adjourn.

**Motion Carried**

The meeting adjourned at 8:50 p.m.